



# CHECK LIST

## Details Required For

## Minor Site Plans

**Note: See Section 139-47.A-D of the Borough of Lindenwold Land Development Ordinance for further details of submission requirements and procedures.**

**Applicant** \_\_\_\_\_ **Block** \_\_\_\_\_ **Lot** \_\_\_\_\_  
**Address** \_\_\_\_\_

A Minor Site Plan is defined under Section 139-2 as the following:

“Development of one or more lots of an addition to an existing building or structure of less than 1,000 square feet, addition of an accessory structure of less than 1,000 square feet, addition of a handicap ramp, addition to an existing parking lot or paved area involving less than 500 square feet and does not involve planned development, any new street or extension of any off-tract improvement which is to be prorated pursuant to N.J.S.A. 40:55D-42 [Added 3-10-1993 by Ord. No. 929]

The following items shall be submitted to the Administrative Officer twenty-eight (28) days prior to the next scheduled hearing.

Item #	Provided	Not Applicable	Waiver Asked For	Item Of Information Required By The Land Development Ordinance
1				A complete application form and payment of the application fees and escrows, eighteen (18) copies.
2				An accurate site plan at a scale of not less than one (1) inch equals fifty (50) feet. The plan should be signed and sealed by a professional licensed in the State of New Jersey, eighteen (18) copies in accordance with the New Jersey Law governing professionals 7:40..
3				A certificate from the Borough Tax Collector that no taxes or assessments are due or delinquent (tax search), two copies.
4				Camden County Planning Board Application, four (4) copies, if the proposed development will have any impact on a Camden County roadway or facility.

The following items are required on The Minor Site Plan:

Item #	Provided	Not Applicable	Waiver Asked For	Item Of Information Required By The Land Development Ordinance
1				The zoning classification of the property, the tax plate, block and <a href="#">lot</a> numbers, the owners and <a href="#">applicant</a> 's names and addresses shown on the plans.
2				The location of any proposed buildings, structures, parking and open spaces. The location of existing buildings, structures, roadways and driveways within 50 feet of the property.
3				Acreage of the tract to the nearest tenth of an acre or square feet.
4				Existing contours with datum referenced. Spot elevations at corners of proposed structures, paved areas and handicap ramps
5				All <a href="#">lot</a> lines, setback lines, the location and purpose of any easements, underground or overhead utility lines in any street which abuts the property.
6				A parking and circulation plan showing the location and arrangement of vehicular access ways and the location, size and capacity of all parking and loading areas.
7				A complete plan, including location, size and type of all plantings.
8				Pavement construction detail, and any other construction detail necessary to construction
9				Curbs, sidewalks and all other areas devoted to pedestrian <a href="#">use</a> .
10				Preliminary Architectural Floor Plans and Elevations signed and sealed by an architect licensed in the State of New Jersey.
11				Key map showing the location of the site within the Borough at a scale of no less than 1 inch equals 1000 feet.
12				North Arrow, Scale written and graphic on each sheet.
13				A complete site lighting plan, including location, size, type and wattage of all proposed fixtures.
14				A copy of any protective covenant or deed restrictions applying to the tract to be developed shall be submitted along with the site plan. If no deed restrictions, covenants, easements exists, it shall be so noted on the plan.
15				Any other information which is deemed to be necessary for the review of the plan by the <a href="#">Joint Land Use Board</a> .

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SIGNATURE AND TITLE OF PERSON WHO PREPARED CHECK LIST.

DATE.