



Borough of Lindenwold
15 N. White Horse Pike
Lindenwold, New Jersey 08021
(856) 783-2121

MINOR SITE PLAN APPLICATION

The Joint Land Use Board meetings are held on the fourth Thursday of each month at 6:00 P.M. in the Lindenwold Borough Hall.

Plans must be submitted to this office with application fees (see list attached).

Plans must be submitted at least **(28)** days prior to the meeting to begin engineer review.

Borough Engineer:

Environmental Resolutions, Inc.

815 East Gate Drive Suite 103

Mt. Laurel, NJ 08054

Ph: 856-235-7170 Fax: 856-273-9239 Contact Person: Mr. Jeff Hanson, P.E., C.M.E.

CORPORATIONS MUST BE REPRESENTED BY COUNSEL

Submit (18) copies of completed Borough application and plans.

When Variances are requested, a list of property owners must be obtained. Property owners must be notified (10) days prior to the meeting date. (Certified Return Receipt)

Legal notice must be placed in one of the following newspapers for (1) day, (10) days prior to the meeting date.

Courier Post (publishes daily)

301 Cuthbert Blvd.

Cherry Hill, NJ 08002

Phone: 888-516-9220

Fax: 856-663-3190

Central Record (publishes weekly)

P.O. Box 290

Blackwood, NJ 08012

Phone: 609-654-5000

Fax: 609-654-9126

PLEASE NOTE: When County roads are involved, applicant must complete the County application and submit application form in quadruplicate to the Joint Land Use Board secretary along with the Minor Site Plan application.

This office will not accept fees for the County

Submit County fee to: Treasurer of Camden County, Division of Planning, Department of Public Works, Charles J. DePalma Complex, 2311 Egg Harbor Road, Lindenwold, NJ 08021.

Borough of Lindenwold

Minor Site Plan

The development of (1) or more lots of an addition to an existing building or structure of less than one thousand (1,000) square feet, addition of an accessory structure of less than one thousand (1,000) square feet, addition of a handicap ramp, addition to an existing parking lot or paved area involving less than five hundred (500) square feet and does not involve planned development, any new street extension of any off-tract improvement which is to be prorated pursuant to N.J.S.A. 40:55D-42 (Added 3-1-1993 by Ordinance No. 929)

Minor Site Plan Application Fees:

Minor Site Plan	\$200.00
Minor Site Plan Waiver	\$200.00
Change of Use	\$200.00
Variance	\$200.00
Property Owner List	\$10.00
Sidewalk/Curb Waiver	\$100.00
Amending Approved Minor Site Plan	\$150.00
Request for Extension	\$50.00

Engineer Review Escrow Fee:

Minor Site Plan	\$1500.00
Minor Site Plan Waiver	\$600.00
Change in Use	\$600.00
Sidewalk/Curb Waiver	\$250.00
Amending Minor Site Plan	\$500.00

Engineer Inspection Fee:

Performance bond and construction inspection fee (estimate by Borough Engineer). Inspection fee is 5% of construction value of improvements to be bonded.

Applicant will submit two (2) checks, one (1) for application and one (1) for escrow fee. Checks made payable to the Borough of Lindenwold.

AFFIDAVIT OF OWNERSHIP

“MUST BE COMPLETED AND RETURNED”

Name of Company/Organization_____

Is Company a Corporation? (Yes)_____ (No)_____

Is Company a Partnership? (Yes)_____ (No)_____

Please list any and all individuals who are “OWNERS” (full or part) of the Company/Organization, and if a Non-Profit Organization, list all “BOARD MEMBERS”.

Name	Address	Title
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

The above information is true and correct to the best of my knowledge.

Signature and Title

Please **PRINT** Name and Title

Borough of Lindenwold

TO THE JOINT LAND USE BOARD PETITION FOR:

Variance_____

Waiver_____

Name of Applicant_____

Address_____

Phone Number_____

Applicant is the Owner (), Tenant () of the following described property:

Assessment Map: Plate_____Block(s)_____Lot(s)_____

Present use of Land or Building_____

Desired use of Land or Building_____

NOTE: Has this property ever been the subject of an application before the
Planning Board_____ Zoning Board_____

If yes, please give reason_____

Applicant desires the following **Variance/Waiver:**

Date_____ Signature of Applicant_____

JOINT LAND USE BOARD APPLICATION FOR:

Minor Site Plan _____

Waiver _____

Variance _____

Amended Site Plan _____

Date submitted _____

Application No. _____

Applicant's Name _____

Address _____

Phone Number _____

Name and address of present owner (if other than above)

Name _____

Address _____

Phone Number _____

Interest of applicant if other than owner _____

Location of site _____

	Neighborhood or Section	Street	
Block(s) _____	Lot(s) _____	Zone _____	

Number of proposed lots _____

Area of entire tract _____

Development Plans: Sell lots only (Yes) _____ (No) _____

Construct houses for sale (Yes) _____ (No) _____

Other _____

Proposed Density _____

Number of dwelling units per net acre* _____

*Gross acre less area for Right-Of-Way, Easements and other Improvements.

NAME AND ADDRESS OF PERSON PREPARING SKETCH PLAT

Name _____

Address _____

Phone Number _____

Signature of Applicant _____

I Certify that this application and map attached hereto (was or was not) duly approved by Resolution of the Joint Land Use Board of the Borough of Lindenwold at a meeting held on _____

Board Secretary _____

Borough of Lindenwold

Tax Certification Form

NOTE*** Address, Block and Lot must be filled out by the Applicant

Address _____
Block(s) _____ Lot(s) _____

Assessed Owner _____
I HEREBY CERTIFY THAT THE TAXES ON THE ABOVE

Are paid as of _____, through _____

Next Quarter due _____

LINDENWOLD TAX **DATE**

Sewer Utility

I CERTIFY THAT THE ABOVE MENTIONED PROPERTY

Pays _____ a year _____ a quarter

They are currently paid from _____ to _____
The next regular payment of _____ is due on or before _____

LINDENWOLD SEWER UTILITY **DATE**

CCMUA

I CERTIFY THAT THE ABOVE MENTIONED PROPERTY

Pays _____ a year, _____ a quarter
They are currently paid from _____ to _____. The next regular payment
of _____ is due on or before _____

CCMUA **DATE**

JOINT LAND USE BOARD

To Whom It May Concern:

This is to inform all interested parties that the said persons listed below have been given a copy of "NOTICE TO PROPERTY OWNERS" on _____ stating that a public hearing will be held on _____ before the Joint Land Use Board in the Borough Hall, Lindenwold, New Jersey in connection with an appeal for a Variance to the Ordinance for building a _____ on the property at _____

Please print

NAME

ADDRESS

<u>NAME</u>	<u>ADDRESS</u>

Dated _____ Signature _____

_____ personally appeared before me, on _____ Residing at _____ who states under oath that he/she is the petitioner of the above "Notice to Property Owners" and has made known to them his/her desire and intentions.

Sworn and subscribed before me this _____ day of _____ 2_____

Borough of Lindenwold

NOTICE TO PROPERTY OWNERS

In accordance with the requirements of the Borough of Lindenwold Joint Land Use Board, you are hereby notified that a "Petition of Appeal" has been filed by the undersigned with the Secretary of the Joint Land Use Board and is available for examination in the office of the Secretary.

A public hearing will be conducted before the Joint Land Use Board in connection with this appeal in the Borough Hall, Lindenwold, NJ
on the _____ day of _____ 2_____ at 7:00 P.M.

Property Involved

Street and No. _____
Assessment Map: Plate _____ Zone _____
Block(s) _____ Lot(s) _____

Present Use: _____

Desired Use: _____

NATURE OF RELIEF OR VARIANCE DESIRED

Signature of Applicant

Date

Address _____

Borough of Lindenwold

FORM FOR PUBLIC ADVERTISEMENT

Advertisement to appear in newspaper at least ten (10) days prior to the Joint Land Use Board meeting and this will not include the meeting day. This notice must run for one (1) day only.

NOTICE

Take notice that the undersigned has applied to the Joint Land Use Board of the Borough of Lindenwold for

To be built at _____

Block(s) _____ Lot(s) _____

A public hearing will be held on _____ - _____
DATE TIME

in the Borough Hall, Lindenwold, NJ at which time you may appear either in person or by attorney and present any objections you may have to this petition. This application and supporting documents are on file in the office of the Board Secretary and are available for inspection during normal business hours,

NAME OF APPLICANT

ADDRESS
