

## PROFESSIONAL SERVICES REQUEST

Notice is hereby given that pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.5, sealed proposals will be received by the Borough of Lindenwold at its offices at 15 North White Horse Pike, Lindenwold, NJ 08021, on November 26, 2019 at 10:00 am, prevailing time for the following:

- Municipal Attorney
- Municipal Redevelopment Attorney
- Municipal Redevelopment Attorney for Bankruptcy
- Municipal Attorney for Tax Appeals
- Municipal Auditor
- Municipal Bond Counsel
- Municipal Engineer
- Municipal Joint Land Use Board Engineer
- Risk Management Consultant
- Municipal Joint Land Use Board Attorney
- Municipal Prosecutor
- Municipal Public Defender

TERM: January 1, 2020 to December 31, 2020

**PURPOSE:** The purpose of this Request for Proposals is to solicit interest from qualified firms and/or individual to provide professional services for the Borough of Lindenwold. A qualified firm and/or individual will be selected through a competitive, quality-based, fair and open process at the sole discretion of the Borough.

**CRITERIA FOR EVALUATION OF PROPOSALS.** Mayor and Council will evaluate each submission and selection will be made upon the following criteria:

1. Appropriate professional license
2. Experience and reputation in the field
3. Sufficient staff
4. Experience and familiarity with the Borough of Lindenwold
5. Compensation fees
6. Availability to accommodate any required meetings of the Borough
7. Disclosure of any potential conflicts of interest that the firm may have in performing these services
8. Other factors determined to be in the best interest of the Borough

**COMPLIANCE:** In addition, all proposals shall comply with P.L. 1977, c33 requiring submission of a statement of corporate ownership, N.J.S.A. 52:32-44 requiring submission of a New Jersey Business Registration Certificate and the collection of use taxes; and with P.L. 1975, c127 and N.J.A.C. 17:27-1 et seq., requiring compliance with equal employment opportunity and affirmative action laws and the submission of proof of compliance therewith.

**RESERVATION OF RIGHTS:** The Borough of Lindenwold reserves the right to reject any and all proposals, in whole or in part, and to waive any immaterial defect or informality in any proposals as may be permitted by law.

Interested parties should provide two (2) copies of their written response addressing each criteria to Deborah Jackson, Borough Clerk, 15 North White Horse Pike, Lindenwold NJ 08021 in a sealed envelope by November 26, 2019 at 10:00 a.m. In addition, any questions regarding this Request for Proposals may be submitted to the Borough Clerk. The responses will be opened in public, reviewed by the appropriate Borough officials and reported to Borough Council for the award of these contracts.